



Historical Committee

Sunday, February 5, 2023

Atlanta, GA

Minutes

1. Call to Order

Mr. Feiner called the meeting to order at 8:00 am.

2. Code of Ethics and Values Commitment

Mr. Feiner read the ASHRAE Code of Ethics and Values Commitment aloud to the committee.

Code of Ethics

In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and we shall avoid all real or perceived conflicts of interests.

Core Values

Excellence

ASHRAE education, technical information and all other activities and products will always reflect the best practices that lead our industry. We strive for continuous improvement and innovation in all our practices and products.

Commitment

ASHRAE and its members are passionate about serving the built environment, creating value, and recognizing the accomplishments of others.

Integrity

ASHRAE is committed to the highest ethical standards. We work transparently, observing essential requirements for due process and peer reviews to assure our members and stakeholders that we do the right things the right way.

Collaboration

ASHRAE seeks and embraces collaborative efforts with organizations, agencies, and individuals sharing our commitment to sustainable built environments.

Volunteerism

Members lead ASHRAE at every level, serving ASHRAE and helping ASHRAE serve society.

Diversity

ASHRAE is committed to providing a welcoming environment. Our culture is one of inclusiveness, acknowledging the inherent value and dignity of each individual.

(Code of Ethics: <https://www.ashrae.org/about/governance/code-of-ethics>)

(Core Values: <https://www.ashrae.org/about/ashrae-s-core-values>)

3. Diversity, Equity & Inclusion (DEI):

Mr. Feiner read the ASHRAE Diversity, Equity & Inclusion statement aloud to the committee.

ASHRAE is committed to providing a welcoming environment. Our culture is one of inclusiveness, acknowledging the inherent value and dignity of everyone. We proactively pursue and celebrate diverse and inclusive communities understanding that doing so fuels better, more creative, and more thoughtful ideas, solutions and strategies for the Society and the communities our Society serves. We respect and welcome all people regardless of age, gender, ethnicity, physical appearance, thought styles, religion, nationality, socioeconomic status, belief systems, sexual orientation, or education.

4. Introduction of Committee Members and Visitors

Committee Members & Guests introduce themselves.

Name	Position	Voting
Nissun Feiner	Chair	yes
Robert Thomas Pollard	Vice Chair	yes
Norman Grusnick	Member	yes
Andrew B Pearson	Member	yes
Akinbowale O Soluade	Member	yes
Wei Sun	Member	yes
Arthur L Giesler	BOD Ex-Officio	no
Dunstan Macauley	Coordinating Officer	no

5. Review of Agenda

Mr. Feiner reviewed the agenda with committee members.

6. Approval of Minutes

Minutes posted on the Historical Basecamp.

After some discussion, Mr. Feiner assigned an action item to staff to send out the meeting minutes for an email vote for the Tampa Annual Meeting in June 2023. **(ACTION ITEM 1)**

7. Review Action Items from previous meeting

Mr. Feiner reviewed the action items with the committee.

No.	Responsible	Action Item
1	Staff	Post the approved minutes from October 12, 2021, Virtual Meeting on the Historical Committee page of the ASHRAE website and the Historical Committee Basecamp website. Complete. (June 28, 2022)
2	Staff	Post the approved minutes from January 30, 2022, Las Vegas Meeting on the Historical Committee page of the ASHRAE website and the Historical Committee Basecamp website. Complete. (June 28, 2022)
<u>Incomplete/in progress from previous meetings</u>		
1	Grusnick	Meet with a trained archivist to discuss the development of a “finding aid” for ASHRAE's archive. Note: Glenn Remington resigned from Hist. Com. 1/29/2022. On-going
2	Grusnick	Develop parameters and guidelines for content inclusion in ASHRAE's archive. On-going
3	Feiner	Develop an outline for templates and procedures for document storage ASHRAE's archive. On-going
4	Feiner	Develop an Historical Newsletter. Note: Glenn Remington resigned from Hist. Com. 1/29/2022. On-going
5	Feiner	Develop a document reporting on diversity in ASHRAE and the HVACR industry. On-going
6	Staff	Obtain email addresses for Regional Historians and forward to Niss Feiner – Subcommittee Chair (Communications/Regional Historians Guidelines), for use in emailing communications (eg. Historical Committee Newsletter) to Regional Historians, who will in turn forward the newsletters to their respective Chapter Historians. Complete.

Regional Historians Addresses

REG01chis@ashrae.net; REG02chis@ashrae.net; REG03chis@ashrae.net; REG04chis@ashrae.net;
REG05chis@ashrae.net; REG06chis@ashrae.net; REG07chis@ashrae.net; REG08chis@ashrae.net;
REG09chis@ashrae.net; REG10chis@ashrae.net; REG11chis@ashrae.net; REG12chis@ashrae.net;
REG13chis@ashrae.net; REG14chis@ashrae.net

8. **Historical Subcommittees**

Historical Subcommittees gave report updates to the Historical Committee.

- 8.1 **Administrative/Archives:** Norman Grusnick – Chair,
Members: Norman Grusnick / Atilla Biyikoglu / S. Morasch (ExO)

Committee members discussed at length past efforts and the need to continue future efforts to digitize ASHRAE Historical archives including the development of templates and guidelines.

- 8.2 **Communications/Regional Historian Guidelines:** Niss Feiner – Chair,
Members: Niss Feiner / Wei Sun / Spencer Morasch (ExO)

Mr. Feiner has sent newsletters to the Regional Historians. The Historian Guidelines document is current and up to date.

- 8.3 **Awards/Leadership Voices:** Niss Feiner – Chair,
Members: Niss Feiner / Robert Pollard / Spencer Morasch (ExO)

9. **Historical Committee MBO's**

(1) Approve deletion of the following 2022-2023 Historical Committee MBOs:

Delete MBO #1 - Develop proposals to improve the opportunities for Regional Historians to participate in Society Historical Committee activities.

Delete MBO #4 - Historical Category PAOE Update Summary Report at Annual & Winter Conferences to include copy similar to 2019-2020 Annual Meeting. Most recent report dated 1/11/2021 was included with Historical Comm. Meeting Minutes of June 3, 2021.

Delete MBO #5 - Encourage Chapter Historians who don't Attend their Regional CRC to complete the Chapter Historians Training Power Point and promote on-line History Workshop participation at CRCs.

Delete MBO #10 - Historical Awards - Encourage submission of nominations for Chapter Historian Gold Ribbon Awards and the Society Lou Flagg Historical Award.

Delete MBO #11 - Historical Committee Newsletter - Resume publishing a newsletter for the target audience of Regional & Chapter Historians.

Background: These MBOs have been completed.

Fiscal Impact: None.

MOTION (1) Approved Unanimously CNV

(2) Approve addition of the following to 2022-2023 Historical Committee MBOs:

Add MBO #1 – Establish and maintain a continuous line of communication between Society Historical Committee and Regional/Chapter Historians using via electronic communications (ie. Loom, email etc) with regular updates including:

- Upcoming historical activities, or dates of historical significance to ASHRAE/HVACR Industry.
- PAOE Update Summary.
- Updates to Historical Training Materials (CRC Powerpoints, etc)
- Remind and Encourage submissions for Chapter Historian Gold Ribbon Award & Lou Flagg Historical Award.
- Society Historical Committee volunteer positions/needs.
- Updates on Historical Committee business.
- Encourage Regional & Chapter historians to engage with society Historical committee.

Metric – Electronic communication to be by Committee Chair on a quarterly basis, with input from committee members.

Add MBO Motion #2

Add MBO #4 – Identify volunteers to act as committee liaison with the following society committees:

- Membership Promotion
- Young Engineers in ASHRAE
- Student Activities

Metric – Collaborating with other committees to support ASHRAEs mission by providing a historical context to educate and inspire members.

Background: These MBOs fit the committee’s goals going forward.

Fiscal Impact: None.

MOTION (2) Approved Unanimously CNV

Mr. Feiner assigned an action item to staff to renumber the new approved MBOs list. **(ACTION ITEM 2) Complete** (February 7, 2023) **Attachment A** (old version) & **Attachment B** (updated version)

(3) Approve the following suggested PAOE points to President Elect Ginger Scoggins for the 2023-2024 Society Year:

- 50 points for each member of a chapter historical committee other than chair. Justification: Membership promotion MP17 offers 25 points for each committee member besides Chair Government Affairs GA2 offers 50 points for committee being a minimum of 2 members.
- 50 points for Chair or Co-Chair each on committee for 2 years or more Justification: Membership promotion MP14 offers 50 points for each Chair, Vice-Chair or Co-Chair on committee for 2 years or more.

- Raising the maximum points for H1 (For identifying and documenting persons who fall under Diversity in ASHRAE of historical interest within the chapter's territory who have greatly influenced the HVAC&R industry.) to 200 points. Justification: Encourages chapter historical committees to recognize more people of historical significance who might have not otherwise been acknowledged.
- 25 points (Maximum 100) for each Membership Promotion, YEA, or Student Activities event planned with a representative from the Historical Committee to add a historical context to the event. To be inputted by the regional historian.

Background: The suggested PAOE points would help promote historical programs and activities at the Chapter and Regional level.

Fiscal Impact: None.

MOTION (3) Approved Unanimously CNV

10. Old Business

Mr. Morasch gave the committee an update on the Engineering & Technology History Wiki (ETHW). The ETHW Partnership Agreement has been approved and finalized and on Jeff Littleton's desk awaiting legal review and signature. All ETHW members voted unanimously in favor of ASHRAE jointing the ETHW at their August 2022 meeting. **Attachment C**

Dunstan Macauley, PEC Chair, reported that an Ad Hoc Committee will be formed to investigate the amount of staff time required to support this initiative and copywrite impact. Mr. Morasch will contact Mr. Macauley to offer any needed assistance to the Ad Hoc. PEC Staff liaison Mark Owen confirmed that PEC Fiscal Subcommittee has put funds into the PEC SY 2023-2024 Budget for \$3K annual ETHW Dues and \$2K additional expenses. Any additional updated information will be reported to the committee.

Mr. Morasch suggested to the committee consider update the committee's MBOs to include an item about participation in the wiki as a means of collaborating with other engineering societies and digitizing historical articles.

Mr. Markle suggested the committee should send one to discuss the ETHW Partnership Agreement with YEA to encourage more article submissions.

11. New Business

Mr. Feiner discussed with the committee a regular "Office Hours" meeting on a topic of interest for Regional Historians on the 3rd Thursday of each month at 4:30pm Eastern. These chat sessions will encourage information dissemination from Historical Committee to Regional Historians. Mr. Feiner stated his goal has been to improve more Regional Historians participation and hopefully more interest in Regional Histories being written.

Mr. Markle suggested that Regional Histories should be included on the Historical Basecamp.

Tom Pollard will be rolling on as Historical Chair next SY. The committee will need to consider future programming and budgetary needs. Please send any suggestions to Mr. Pollard.

Mr. Feiner report on discussions with Chadd Jones, Associate Editor, Digital Projects at the ASHRAE Journal about leveraging their podcast resources to conduct Leadership Recall interviews. He mentioned that they are also interested in doing a Podcast about ASHRAE & Industry History.

Mr. Pearson reported to the committee that 2024 is the 200th anniversary of the French physicist, Sadi Carnot, thermodynamic paper on the “Carnot Cycle”.

Mr. Feiner reminded the committee members should be considering plans to recognize the 125th Anniversary of ASRE in 2025.

12. Adjournment

Mr. Feiner adjourned the meeting at 12:01pm.

Attachment A

2022-2023 Historical Committee MBOs								
Author:	Niss Feiner - Chair, Historical Committee							
Council:	Publishing and Education Council							
Committee:	Historical Committee							
Reference Document:	ASHRAE Strategic Plan 2019-2024							
Society Year:	2022-2023							
#	Description	Metric <small>(how do we determine success?)</small>	Historical Committee Assigned	Committee Members <small>Chair in RED colored font</small>	Strategic Plan Initiative # <small>(can be more than 1)</small>	Strategic Plan Goal # <small>(can be more than 1)</small>	Completion Date	Financial Assist Req'd?
	Example: Explore frequent use of digital live trainings for Grassroots, which will provide quick feedback and help from Grassroots.	Max 3-5 best practices			3 & 4	1b, 2a,b,c, 3a,b		No
1	Develop proposals to improve the opportunities for Regional Historians to participate in Society Historical Committee activities	Continue on-line participation of Regional Historians at Society Historical Committee Meetings	Communications / Regional Historian Guidelines Committee	Niss Feiner / Wei Sun / Spencer Morasch (ExO)	3	2c, 3a	Complete	No
2	Develop PAOE Recommended Changes to 2022-2023 Society Year PAOE	To get ahead of the PAOE Committee Cycle with proposal for the following year's (Society Year 2022-2023) PAOE Letter in Summer 2022, Historical PAOE subcommittee needs to work with the PAOE subcommittee of Members Council during the Fall 2021 to Submit recommendations.	Communications / Regional Historian Guidelines Committee	Niss Feiner / Wei Sun / Spencer Morasch (ExO)	4	2a		No
3	Encourage younger members of ASHRAE to have interest in history-related activities of the Society	Proposing to keep the PAOE line item "For a local Chapter Historical activity performed by an actively engaged YEA member". Reference 2021-2022 PAOE Newsletter - Tag# YEA8 (under YEA)	Communications / Regional Historian Guidelines Committee	Niss Feiner / Wei Sun / Spencer Morasch (ExO)	4	2a		No
4	Historical Category PAOE Update Summary Report at Annual & Winter Conferences to include copy similar to 2019-2020 Annual Meeting. Most recent report dated 1/11/2021 was included with Historical Comm. Meeting Minutes of June 3, 2021 (Attachment C).	To encourage Regional Historians to target the below PAR performing Chapters in their Region based on the previous year's Historical PAOE Summary.	Communications / Regional Historian Guidelines Committee	Niss Feiner / Wei Sun / Spencer Morasch (ExO)	4	2a	Complete	Yes
5	Encourage Chapter Historians who don't Attend their Regional CRC to complete the Chapter Historians Training Power Point and promote on-line History Workshop participation at CRCs	Update the Chapter Historians Training PowerPoint. Add points for submittal of a completed MBO with phone discussion with Regional Historian prior to August 30 of current fiscal year. Promote on-line workshop participation at CRCs	Communications / Regional Historian Guidelines Committee	Niss Feiner / Wei Sun / Spencer Morasch (ExO)	4	2a	Complete	No
6	Foster collaboration with other international societies to improve our historical research and support history-related activities of the Society	1.) Continue work on collaboration. HC has links with similar groups in CIBSE and AICARR - opportunity to pursue to work w/similar committees in CEN, Intl Institute of Ammonia Refrigeration (IAR), Intl Institute of Refrigeration (IIR), & Global Cold Chain Alliance (GCCA). 2.) Continue work to investigate ASHRAE membership in the IEEE History Center. Grow support in the Life Members Club to fundraise & create an endowment fund that would provide ongoing financial support to sustain membership in the IEEE History Center.	Morasch & Feiner	Spencer Morasch / Niss Feiner	4	2b		No for some groups, but YES for IEEE History Center
7	Leadership Recall - Arrange for videos at Winter Conference	Arrange two Presidential interviews. Review other potential interviewees	Awards / Leadership Recall Committee	Niss Feiner / Robert Pollard / Spencer Morasch (ExO)	4	1b, 2c		Possibly
8	Leadership Recall - Arrange for videos at Annual Conference	Arrange two Presidential interviews. Review other potential interviewees	Awards / Leadership Recall Committee	Niss Feiner / Robert Pollard / Spencer Morasch (ExO)	4	1b, 2c		Possibly
9	Digitize Archived Journals + Transactions	Encourage digitalization of all Society Journals and Transactions	Administrative / Archives Committee	Glen Remington / Norman Grusnick / Atilla Biyikoglu / Spencer Morasch (ExO)	3	3b		Yes
10	Historical Awards - Encourage submission of nominations for Chapter Historian Gold Ribbon Awards and the Society Lou Flagg Historical Award.	A min. of one Gold Ribbon Award Nominee in each Region, and at least two nominations submitted for the Lou Flagg Historical Award	Administrative / Archives Committee	Glen Remington / Norman Grusnick / Atilla Biyikoglu / Spencer Morasch (ExO)	4	2a	Complete	No
11	Historical Committee Newsletter - Resume publishing a newsletter for the target audience of Regional & Chapter Historians.	4 Newsletters published during the Society year.	Communications / Regional Historian Guidelines Committee	Niss Feiner / Wei Sun / Spencer Morasch (ExO)	4	1b, 2a, 2c		No

Attachment B

2022-2023 Historical Committee MBOs

Author-Niss Feiner - Chair, Historical Committee
 Council: Publishing and Education Council

Reference Document: ASHRAE Strategic Plan 2019-2024
 Committee: Historical Committee

Society Year: 2022-2023

#	Description	Metric (how do we determine success?)	Historical Committee Assigned	Committee Members Chair in RED colored font.	Strategic Plan Initiative # (can be more than 1)	Strategic Plan Goal # (can be more than 1)	Completion Date	Financial Assist Req'd?
	Example: Explore frequent use of digital live trainings for Grassroots, which will provide quick feedback and help from Grassroots.	Max 3-5 best practices			3 & 4	1b, 2a,b,c		No
1	Establish and maintain a continuous line of communication between Society Historical Committee and Regional/Chapter Historians using via electronic communications (ie. Loom, email etc) with regular updates including: •Upcoming historical activities, or dates of historical significance to ASHRAE/HVACR Industry. •PAOE Update Summary. •Updates to Historical Training Materials (CRC Powerpoints, etc) •Remind and Encourage submissions for Chapter Historian Gold Ribbon Award & Lou Flagg Historical Award. •Society Historical Committee volunteer positions/needs. •Updates on Historical Committee business. •Encourage Regional & Chapter historians to engage with society Historical committee.	Electronic communication to be by Committee Chair on a quarterly basis, with input from committee members.						
2	Develop PAOE Recommended Changes to 2022-2023 Society Year PAOE	To get ahead of the PAOE Committee Cycle with proposal for the following year's (Society Year 2022-2023) PAOE Letter in Summer 2022, Historical PAOE subcommittee needs to work with the PAOE subcommittee of Members Council during the Fall 2021 to Submit recommendations.	Communications / Regional Historian Guidelines Committee	Niss Feiner / Wei Sun / Spencer Morasch (ExO)	4	2a		No
3	Encourage younger members of ASHRAE to have interest in history-related activities of the Society	Proposing to keep the PAOE line item "For a local Chapter Historical activity performed by an actively engaged YEA member". Reference 2021-2022 PAOE Newsletter - Tag# YEA8 (under YEA)	Communications / Regional Historian Guidelines Committee	Niss Feiner / Wei Sun / Spencer Morasch (ExO)	4	2a		No
4	Identify volunteers to act as committee liaison with the following society committees: •Membership Promotion •Young Engineers in ASHRAE •Student Activities	Collaborating with other committees to support ASHRAEs mission by providing a historical context to educate and inspire members.						
5	Foster collaboration with other international societies to improve our historical research and support history-related activities of the Society	1.) Continue work on collaboration. HC has links with similar groups in CIBSE and AiCARR - opportunity to pursue to work w/similar committees in CEN, Intl Institute of Ammonia Refrigeration (IIAR), Intl Institute of Refrigeration (IIR), & Global Cold Chain Alliance (GCCA). 2.) Continue work to investigate ASHRAE membership in the IEEE History Center. Grow support in the Life Members Club to fundraise & create an endowment fund that would provide ongoing financial support to sustain membership in the IEEE History Center.	Morasch & Feiner	Spencer Morasch / Niss Feiner	4	2b		No for some groups, but YES for IEEE History Center

Attachment B

2022-2023 Historical Committee MBOs

Author-Niss Feiner - Chair, Historical Committee
 Council: Publishing and Education Council

Reference Document: ASHRAE Strategic Plan 2019-2024
 Committee: Historical Committee

Society Year: 2022-2023

6	Leadership Recall - Arrange for videos at Winter Conference	Arrange two Presidential interviews. Review other potential interviewees	Awards / Leadership Recall Committee	Niss Feiner / Robert Pollard / Spencer Morasch (ExO)	4	1b, 2c		Possibly
7	Leadership Recall - Arrange for videos at Annual Conference	Arrange two Presidential interviews. Review other potential interviewees	Awards / Leadership Recall Committee	Niss Feiner / Robert Pollard / Spencer Morasch (ExO)	4	1b, 2c		Possibly
8	Digitize Archived Journals + Transactions	Encourage digitalization of all Society Journals and Transactions	Administrative / Archives Committee	Glen Remington / Norman Grusnick / Atilla Biyikoglu / Spencer Morasch (ExO)	3	3b		Yes
9	Historical Committee Newsletter - Resume publishing a newsletter for the target audience of Regional & Chapter Historians.	4 Newsletters published during the Society year.	Communications / Regional Historian Guidelines Committee	Niss Feiner / Wei Sun / Spencer Morasch (ExO)	4	1b, 2a, 2c		No



Historical Committee
Sunday, February 5, 2023

UPDATE at HC Meeting
By Spencer Morasch
Reference:
IEEE History Center
Engineering & Technology History Wiki (ETHW)
Omni Hotel CNN Center - Atlanta, GA

Current Status

1. ETHW Partnership Agreement finalized and on Jeff Littleton's desk awaiting signature.
2. All ETHW members voted unanimously in favor of ASHRAE joining the ETHW at their August 2022 meeting.
3. Sept. 2022 – As per Jeff Littleton, PubEd Council (PEC) announced that an Ad Hoc Committee is being formed to investigate the amount of staff time required to support this initiative, copywrite impact, etc..
4. Feb. 5, 2023 – PEC Ad Hoc Committee members will be named shortly, as per PEC Chair Dunstan Macauley. Spencer Morasch to contact Dunstan to offer any help needed on the Ad Hoc.
5. (Post Feb. 5 Meeting) Feb. 6, 2023 – PEC Staff liaison Mark Owen confirmed that PEC Fiscal Subcommittee has put \$5000 into the PEC SY 2023-2024 Budget (\$3000 annual ETHW Dues + \$2000 Staff time, postage costs, etc.). Spencer confirmed with Dunstan his offer to be of assistance with the Ad Hoc.

Background

1. **Reference Proposal Document** containing detailed ETHW background & detailed info can be found on HC Basecamp.

2. **Toronto Annual Conference – June 2022**

HC & PEC passed motion for ASHRAE to join the ETHW as a partner. Fiscal Impact \$3000 “dues” annually. PEC requested that the following three action items be completed prior to ASHRAE officially joining the ETHW partnership:

Legal Review of ETHW Partnership Agreement

Confirmation of ownership of ASHRAE’s historical documents that could be submitted to the ETHW Wiki for posting.

Approx. cost to transport & digitize ASHRAE’s historical documents.

3. **Status of PEC request:**

Legal Review & ownership: No show stoppers as per ASHRAE’s legal team, but several items of note as follows:

Need to be cautious of fact that anyone can use the material posted on the Wiki for any reason. Even if ASHRAE were to drop out of the ETHW partnership in the future, the material posted on the Wiki can stay.

Should not post or contribute anything that ASHRAE might want to monetize.

The IEEE History Center has offered to digitize 2 standard file box size of historical documents at no cost to ASHRAE, annually. Cost to ship two boxed via ground shipping to be advised.

4. **Partnership Agreement** is ready for ASHRAE to sign, which was forwarded to Jeff Littleton. Agreement contains both the basic agreement and an addendum that AIA created, as they joined the partnership NOT as a founding partner, as ASHRAE would also.

5. **ETHW governance** – At their August 2022, all partners voted unanimously to accept ASHRAE as a new partner.