

RBC Web Meeting
 Fri, Jul 12, 2019
 3:00 PM - 4:00 PM EDT

Attendance

12 Voting Members: Quorum = 7

	7/12/2019		7/12/2019
Voting Members:		Consultants:	
Paul Francisco – Chair (2019)	X	Gayathri Vijayakumar (2020)	X
Pat Graef – Vice-Chair (2019)	X		
Steve Baden (2022)		Ex-Officio Members:	
Roy Crawford (2022)	X	Van Baxter – Board Ex-O	X
Pankaj Dharker (2020)	X	Dennis Knight – CO	
Glenn Hourahan (2021)		Lilas Pratt – Staff Liaison	X
Bill Healy (2022)	X		
Dan Int-Hout (2020)		Liaisons:	
John Jones (2021)	X		
Richard Karg (2020)	X		
Eric Werling (2021)	X		
Jon Winkler (2021)	X		

New and Open Action Items

January 14, 2019 Atlanta Winter Meeting

4	Pat Graef & Dan Int-Hout	Develop a marketing publication plan for the MF Guide to be reviewed by RBC at the spring committee webinar.	On-going
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June 24, 2019 Kansas City Annual Meeting

1	Pat Graef	Update the draft reference manual for review by the committee	New
2	Lilas Pratt	Send emails to Chairs of committees that might be interested in signing up for the RBC listserve	New
3	Paul Francisco	Send Lilas Pratt a list of ASHRAE committees with residential activity	New
4	RBC Members	Send feedback on the 1861-RP Work Statement to Dan Int-Hout (cc: Lilas Pratt) by July 19, 2019	New
5	Pat Graef	Respond to Chip Barnaby of TC 4.1 regarding the updating of Chapter 17 (Residential Cooling and Heating Load Calculations) in the HOF	New
6	Pat Graef	Update the residential presentation template (with Chris Mathis)	New
✓	Lilas Pratt	Send out a doodle poll for a full committee meeting the week of July 8 or July 15.	Complete
✓	RBC Members	Provide feedback to Paul Francisco on which subcommittee they are interested in serving on	Complete

Meeting Notes

1. Call to Order – **Meeting Convened at 3:00 EDT.** Quorum was established.
2. Review of Agenda
 - No changes
3. Brief overview of RBC’s role
 - Paul Francisco provide a brief overview of RBC’s intended role and the need for the committee to function as a standing committee coordinating internal and external activities in the residential area.

2.423.001 SCOPE AND PURPOSE

This committee shall be responsible for identifying major residential trends impacting the practice of HVAC&R, informing the ASHRAE leadership and membership of these trends and their potential impacts, and making recommendations on new activities and policies in response to these trends. In addition, this committee shall serve as a resource to the Society on activities and issues that relate to residential impacts of building technologies including but not limited to ventilation, and thermal organizations that focus on residential buildings. The committee will be responsible for implementation of the residential aspects of the Strategic Plan.

- He noted that the committee needs to move away from acting like a technical committee, something that the previous subcommittee structure seemed to mimic
 - A new proposed structure should move the committee away from that kind of role.
4. Finalize subcommittee structure
 - The MOP changes to remove the subcommittee structure were approved in Kansas City.
 - The subcommittee structure will now be detailed in the Reference Manual.
 - RBC previously had five subcommittees, but that will be changed to two main subcommittees (Internal Activities and External Activities) and an Executive committee (Chair, Vice-chair, Subcommittee chairs)
 - The prime responsibilities (mission/charter) of the subcommittees would be to identify needs in the residential space both internally (looking at ASHRAE activities in programs, research, standards, etc) and externally (outreach to stakeholders).
 5. Populate subcommittees, including identifying chairs (and possibly vice-chairs)

RBC Members	Subcommittee
Paul Francisco – Chair (2019)	ExCom
Pat Graef – Vice-Chair (2019)	ExCom
John Jones (2021)	External (Chair)
Richard Karg (2020)	External (Vice-chair)
Steve Baden (2022)	External
Pankaj Dharker (2020)	External
Eric Werling (2021)	External
Gayathri Vijayakumar (2020)	External

RBC Members	Subcommittee
TBD	Internal (Chair)
Jon Winkler (2021)	Internal (Vice-chair)
Roy Crawford (2022)	Internal
Glenn Hourahan (2021)	Internal
Bill Healy (2022)	Internal
Dan Int-Hout (2020)	Internal
Others	Subcommittee
Wes Davis	
Li Song	
Simon Palin	
Chris Mathis	
Theresa Weston	

6. Orlando AHR Expo Residential track

- RBC had agreed to help CEC identify sessions for the Expo track which is this is a slightly different audience than the ASHRAE Technical Program. It is composed of 3 to 4 sessions held at the EXPO outside of the regular Technical Program and is free to attend.
- Paul Francisco suggested three potential sessions (with 2-3 speakers each).
 - New Homes
 - Retrofit Homes (electrify the grid) – Bill Healy to champion
 - Multifamily buildings (new guide) -
- The intent is to have RBC members approach other committee members about sessions for this track. Alternatively, RBC members would organize the sessions themselves.
- There is a push to electrify the grid and de-carbonize existing homes via electric (air-source) heat pumps. A great session would be to discuss what the industry needs to support that effort. The committee identified several potential speakers. TC 6.3 is a potential sponsor for this committee.
- The contractor for the new MF guide is supposed to do a seminar on the guide at an ASHRAE meeting. This would be another good session.
- Bill Healy, Jon Winkler, Gayathri Vijayakumar have volunteered to help identify speakers and sponsors for these sessions.

7. Next Meeting(s)

- a. Interim Subcommittee meetings – TBD
 - External Activities Subcommittee will schedule a monthly call
- b. Interim Full Committee meetings – TBD
 - The next RBC call will be scheduled for August

8. Adjourn – **Meeting adjourned at 4:10 EDT**