

PC Chairs' Meeting Deadlines through 2025

****Please note that some dates are tentatively scheduled a year in advance and are subject to change. If you intend to try to meet one of these deadlines, please confirm the meeting dates and deadlines with Staff well in advance, or agenda items may be moved to the next meeting.***

	2024 Winter Meeting Feb 8 – Feb 12, 2025	SPLS Spring Meeting 2025*	Annual Meeting June 22 – 26, 2025	Fall Meetings 2025*
SPLS Meeting/Conference Call dates	Feb 7, 2025* Feb 12, 2025	Mar 17, 2025*	June 21 & June 25 2025	Oct 2025*
StdC Meeting/Conference Call dates	Feb 17, 2025* Feb 27, 2025	N/A	June 24-June 29, 2025	Oct 2025*
Membership				
New PC member applications & existing member changes (Bio/Bias/Applications** due)	Oct 18, 2024	N/A	April 4, 2025	Aug 1, 2025
PC Chair's Membership Recommendation Form** due	Nov 15, 2024	N/A	May 1, 2025	Sep 5, 2025
Publication Public Review Packages				
PC Chairs Publication Public Review Submittal Form** deadline for Normal Track PPR packages (see Note Below for Fast Track Process)	Dec 19, 2024	March 3, 2025	May 17, 2025	July 30, 2025
SPLS approval of Normal Track PPRs	Jan 8, 2025	Mar 17, 2025*	June 23, 2025	Oct 12, 2025*
Public Review Starts for 30- and 45-day PRs	Jan 23, 2025	Mar 24, 2025	July 7, 2025	Oct 23, 2025
30-day Public Review ends	Feb 18, 2025	Apr 23, 2025	Aug 6, 2025	Nov 26, 2025
45-day Public Review ends	Mar 6, 2025	May 8, 2025	Aug 21, 2025	Dec 11, 2025
Publication Packages				
PC Chairs' Final Publication Submittal Form deadline (for policy level and documents with unresolved commenters)	Dec 11, 2024	N/A	May 2, 2025	Sep 5, 2025
PC Chairs' Galley Sign-off deadline	Jan 10, 2025	N/A	June 11, 2025	Oct 24, 2025
Other				
TPS Changes and other items**	Dec 19, 2024	Feb 17, 2025	Jun 2, 2025	Sep 17, 2025

* Dates are TBD.

** Membership, TPS Changes, Publication Submittal and other forms can be found on ASHRAE's PC Toolkit page.

Note: Public Review packages that meet the Fast Track criteria noted in PASA Clause 7.2.1.3, *Fast Track Public Review (FTPR)*, may be submitted for public review at any time.